



NOTICE TO SUPPLIERS

Date: 11/06/2018

In compliance with the requirement indicated in paragraph 8.4.3.e of the ISO9001:2015 standard, we inform our suppliers of the methodology used by Cerámicas Gala, S.A., for the Control and monitoring of the performance of External Suppliers.

This methodology is included in CO-2200 ("Evaluation, selection and control of Suppliers"). It consists of an initial evaluation and periodic monitoring (on an annual basis).

The previous evaluation is included in the Survey for the selection of Suppliers and is based on:

- Recognized brands and certificates
- Standardization by common client or supplier.
- Quality System.
- Previous tests, when necessary.
- Supply capacity.
- Price.

Once the Supplier has been standardized, an annual evaluation is carried out based on the following criteria:

- Purchase Quality: prices, proactivity, flexibility, stocks, etc.
- Delivery Quality: delivery dates and amounts.
- Product Quality: incidents.

Based on this evaluation, a "Supplier Index" (SI) from 0 to 100% is obtained, with the following

classification:	Index	Level
	$90 \leq IP \leq 100$	A
	$80 \leq IP < 90$	B
	$IP < 80$	C

1º.- Suppliers within levels B and C will be informed of the results of the evaluation (letter, fax, email, etc.), requesting improvement actions with the aim of reaching level A.

2º.- Moreover, with the aim of verifying their improvement in the Quality Level, C

Suppliers will undergo a quarterly cumulative evaluation (regardless of whether there have or have not been any entries), recording the result of the evaluation.

When a supplier remains in Level C for two consecutive evaluations, it may be removed from the Lists of Recognized Suppliers.